

Body & Face Privacy Policy

At Body & Face we take the privacy of our clients very seriously. We only use information collected to provide our services and relevant marketing to you. We DO NOT share or sell our information to any third parties.

At any time you may request a copy of your information we have recorded about you. You may also request we remove all identifiable information with respect to yourself. As a matter of course, we will delete your identifiable information if you have not received any services or made any purchases with us for a period of three years.

For transparency, here are details of the services we provide and how each service uses the information we request from you.

Beauty Services

We request the minimal level of information we require from you to ensure we carry out treatments safely and in a professional manner. We will ask you to provide contact details, your name, address and date of birth. This information is used to identify you. We will also ask you to provide details of any existing medical supervision or history which may be relevant to the treatments we offer. Many treatments have contraindications which means they are not advisable if you have certain conditions or are on certain medication. The information you provide to us is reviewed by the therapist to ensure we are not carrying out treatments that may be unsuitable for you, or put you at risk of complications. All data provided is stored on our client software which is secure and can only be accessed by our employees.

Appointment Confirmations & Reminders

We ask for mobile telephone numbers or email addresses to be provided to enable us to contact you via phone, email or SMS to confirm appointments booked and remind you of upcoming appointments. We consider you making the appointment as your consent to do this. You may opt out from this at any time.

Marketing

We will not undertake telephone, email or SMS marketing without gaining your consent to do so. We run a variety of campaigns throughout the year, some are specifically targeted based on your previous purchase history others may be sent to all clients who have purchased previous services from us. You have a right to opt out of marketing at any time.

Our Software

Our client software is called Shortcuts.

Changes to our Privacy Policy

Body & Face Ltd reserves the right to modify or supplement this Privacy Policy at any time. If we make any change to this Privacy Policy, we will post such changes on our website and will be available upon request.

If you would like to know more:

Our Data Protection Officer is Sharon Sadler, you may contact her in writing at

Body & Face Ltd
9-11 High Street
Storrington
West Sussex. RH20 4DR

Or by email at: Sharon@bodyandface.biz

We are happy to discuss our Privacy Policy with you at any time

You have the right to request a copy of the information we hold on you.

You have the right to ask us to to remove all identifying information about you.